

# **Charlton County High School Band Handbook 2022-2023**



*A Celebrated Past...*

*A Magnificent Present...*

*A Spectacular Future...*

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**CHARLTON COUNTY HIGH SCHOOL**

**BAND OF PRIDE**

**CALENDAR OF EVENTS**

**2022-2023**

**JULY**

18-22- Auxiliary Camp - 8 am-4 pm

18-22 – Percussion Camp – 7 am-5 pm

\*\*Mon-Thurs – drumline (7am-12 pm ), front ensemble (1 pm -5 pm)

\*\*Friday – all percussion – all day

19-21 - uniform fitting

(seniors & juniors 19th, sophomores & freshmen 20th, rookies 21st) 5-6 p.m.

25– 29 – Full Band Camp (7:30am -4:30 pm)

28 – Band pictures for program – (6:30 p.m.)

**AUGUST**

2- Full Rehearsal (4-6 pm)

5 - Meet the Indians (TBA)

12– Game vs Berrien

19 -Game at Jeff Davis

26-Game at Yulee

## **SEPTEMBER**

- 2 - Game vs West Nassau
- 9 – Game at University Christian
- 16 – Game vs Pierce County
- 30 – Game at Dublin

## **OCTOBER**

- 7 - Game vs Turner County
- 8 – Okefenokee Festival Parade
- 14 – Game at Atkinson County
- 18 – Fall Concert
- 28-Game vs Clinch County

## **NOVEMBER**

- 4– Game at Lanier County
- 10 – Veterans Day Concert
- 11- playoffs start

## **DECEMBER**

3– MS First Round All-State Auditions (Ware County Middle)

10– HS First Round All-State Auditions (Ware County High)

13 – MS Christmas Concert

15 – HS Christmas Concert

16– Christmas Party

28 - 1 - Peach Bowl Trip

## **JANUARY**

8– HS and MS All-State Auditions Final Round

16 – MLK Parade

## **FEBRUARY**

9-11 – Epworth District Honor Band

17-18 – MS District Honor Band

## **MARCH**

2-5– All-State Band (Athens)

8-10– GMEA District 8 LGPE (Wayne County)

**APRIL**

3-7 – Spring Break

13-15 – Region Band

**MAY**

9 – MS Spring Concert

11 – HS Spring Concert

13 - Banquet

19 –Graduation

24 – Last Day of School

## **Foreword**

The purpose of this handbook is to provide the Charlton County High School Band members, parents, teachers, administration, and directors a guide to our band program's rules, procedures, and expectations. As members of a performing musical ensemble committed to achieving excellence we must exhibit an understanding of our rules and expectations through consistent practice in all aspects of our operations.

## **Welcome**

Welcome to the Charlton County High School Band Program! You are now part of an organization with a long standing tradition of superior performances that is now your duty to uphold. You have seized an amazing opportunity for your personal growth that will develop your personal leadership skills through the study of music performance. Challenging oneself by adopting an attitude of constant self-improvement, service to organization, and persistence toward group and personal goals will continue to reward you throughout your life.

The choice to be in a band is one of the most exceptional commitments you will ever make. There is no equivalent or comparable experience to a band. You will be joining a performing ensemble that delves deep into the art of music. We will explore the immensely intricate and intellectual challenges of music performance, an amazing art that aims to directly transfer emotion through the acoustic (human powered) production of sound! Experiences in band include extensive music skill development, opportunity for creative expression, public performance, travel, and development of lifelong friendships. This is all coupled with the dynamics of participation in a student lead organization that thrives on teamwork, goal based achievement, and pride. Band is challenging, exciting, emotional, physical, rewarding, a culture in itself, and exists because of your commitment.

Whether your motivation for being in the band is musical, social, leadership oriented, or simply for fun, YOU are the most integral part in ensuring our band's success. Your hard work, dedication, spirit, enthusiasm, service, clear communication, and constant commitment to the band is crucial to the quality of YOUR band experience. The direction of the band does not reside solely in the hands of the director, instructors, or our student leadership; all members share this responsibility equally.

## **Ensembles**

### **Membership in the Charlton County High School Band**

The band program is open to ALL interested students who demonstrate the desire, ability, and proper attitude to be a member of the group. Students desiring membership must have permission from the director and perform a placement audition for enrollment in the appropriate ensemble class. Students without prior band experience may audition at the discretion of the band director. Symphonic Band, Wind Ensemble, and Percussion Ensemble are full year courses, students must enroll for the entire school year beginning in the Fall Semester.

### **Ensemble Descriptions**

**Wind Symphony:** is composed of 9<sup>th</sup> – 12<sup>th</sup> grade students with previous instruction in wind

Charlton County Band Program

2022-2023

instruments and is the top performing wind group at Charlton County High School. Membership is by audition only. The repertoire of the ensemble is extensive and advanced. After school rehearsals for all Wind Ensemble students are weekly and mandatory. The Wind Symphony performs at several required concerts and District and State Concert Band Music Performance Assessments each year. Participation in the marching band is a co-requisite.

**Percussion Ensemble:** All percussionists are members of the Percussion Ensemble. All members are instructed on all instruments of our three primary mediums of percussion including: marching percussion, concert percussion, and percussion ensemble. Highly accomplished members will be assigned parts to play with the Wind Symphony, as parts are needed.. Participation in the marching band is a co-requisite.

**Jazz Ensemble:** Prerequisite: Jazz audition and previous band experience along with concurrent enrollment in Wind Symphony. Exception: piano, bass, guitar, drums. Students must have the director's approval for admission. This course provides basic instruction in jazz-related rhythm, tone, style, concept, listening skills, and improvisation. The ultimate goal of this ensemble is to give interested students an opportunity to study and perform jazz ensemble literature. Various text and workbooks, video, and audio recordings are used to create a formal study of jazz appreciation, jazz history, and listening skills.

**Dance Line, Guard, Majorette:** Membership in these groups is determined by audition and interview. These ensembles are visual and dance groups that perform with the Marching Band. A separate handbook is provided for these groups.

**Marching Band:** Membership in the marching band is open to all students. It is required for membership in the Wind Symphony. All members of the CCHS Band Program must participate in the Marching Band with exception of Jazz Band rhythm section students who do not have prior wind band/percussion experience, fall athletes determined on an individual basis, and medical exemptions on an individual basis. These athletes must attend all performances of the band program and communicate all conflicts with the band director at the beginning of the season. The Marching Band is only active in the fall with several varsity football games and a few local parades. Required rehearsals are held twice a week: Tuesdays and Thursdays after school from 3:30-5:45pm. Required sectionals will be held on select Mondays through the first 2 months of school. The Marching Band performs at all varsity football games (regular season and postseason), the Okefenokee Festival and the Martin Luther King, Jr. parade. We also have a competitive marching band known as the Marching Chiefs. All rules and regulations for that group are the same.

**All Band Program Courses:** Require contribution by each member of their "Core Band Fee" detailed later in the handbook. Students are highly encouraged to find sponsorships to help cover their contribution. Families in a financial hardship situation must meet with the director as soon as possible to work out a plan to aid them in meeting their obligation. All courses will require purchases of uniform accessories, parts, and t-shirts etc. in addition to their Fair Share of Fundraising.

**Auditions:** Auditions will be held towards the end of each school year. Students will be given the specific audition materials in advance of the audition date and will have ample time to prepare. The audition results will also determine the chair placement for each section of the ensemble and will remain as listed until the beginning of the new academic year. Students are welcome to challenge another student for their chair placement at a time that is deemed appropriate by the band director (in

lieu of concerts or other limiting circumstances) See the Challenge Form for details.

## **Attendance**

### **Expectations of a Performing Ensemble**

*"Individual commitment to a group effort - that is what makes a team work, a company work, a society work, a civilization work. "- Vince Lombardi*

The nature of this quote is simply understood amongst members of a performing ensemble concerning the significance of their individual contribution. It is a small part of our culture or unspoken code of musicians. There are very few other activities or events that absolutely require your attendance and participation like that of a performing ensemble. Absences affect not only the individual who is absent but the entire ensemble. As a member of this group YOU are interconnected to every other member's performance and learning in an infinite number of ways. An absence necessitates repeating educational instruction when the student returns, as well as eliminating the opportunity to develop blend, balance, and precision with the other students in the ensemble. We cannot do what we do without you regardless of the circumstances. As you gain more experience in band, this will become evident to you.

### **Attendance Policy**

Band members are required to attend all rehearsals and performances in accordance with the Band Calendar in this Handbook and the online Band Calendar. Rehearsals and performances that take place outside of school hours are part of the educational process and are mandatory for a member's performance eligibility. Students must be on time for all Band functions. Learning to be early (on time) now will establish a lifelong habit that is critical to success.

### **Excused Absences**

The following are the only reasons an absence will be excused by the band director:

1. Death in the immediate family.
2. Extreme personal illness – The student is expected to have a doctor's note stating the student's inability to perform/practice. Absence will not be excused without a doctor's note. Note: Feeling a little sick is normal at the end of a long school day. Eat a snack before rehearsal.
3. Students who are actively participating and representing CCHS in an actual competitive activity (sport) may be excused from rehearsal at the director's discretion. Students who miss a rehearsal due to a field trip or other similar activity may be excused at the director's discretion. Excused absences from performances (*very rare*) due to another competitive activity will be handled on a case by case basis in advance. All absences in this category must be discussed with and approved by the band director as soon as you become aware of the conflict and at least two weeks prior to be excused.



\*A lack of planning on your part does not constitute an emergency on ours; plan ahead!\*

**NOTICE: NO ABSENCES WILL BE EXCUSED FOR MARCHING OR CONCERT BAND FESTIVALS OR COMPETITIONS OR MAJOR CONCERTS.**

**Unexcused Absences**

The following policies are in effect regarding rehearsals:

- Following an unexcused absence the student must schedule a meeting with the band director to explain the absence within 24 hours.
- An unexcused absence will result in suspension from future performances. Parents will be contacted and informed of the resulting penalties.

The following policies are in effect regarding performances:

- Following an unexcused absence the student must schedule a meeting with the band director to explain the absence within 24 hours.
- Unexcused performance absence results in a failing grade for that event and possible alternate status for marching band.

**Examples of Absence Excuses Not Accepted**

Be responsible to know about and keep your parents informed of all Band performances, rehearsals, and activities. Examples of excuses that will NOT be accepted are:

1. "Had to work." Make arrangements with your employer early.
2. "Couldn't get a ride." Be responsible. Arrange this item early. Set up a car pool!
3. "Didn't know about it." Be responsible. Listen and read all information carefully. Check the band website calendar-there is a calendar on the band hallway wall.
4. "Forgot my instrument." Be responsible. No credit.
5. "Don't have any reeds." Be responsible. No credit.
6. "Parents leaving town." Make arrangements early before this conflict arises.
7. "Parents make me stay home to work or study or babysit." Maintain your grades at all times! Be responsible. Uphold your commitment to the Band by being a good student!
8. "I have a doctor's appointment." Be responsible. Schedule it at a different time, if at all possible. If seeing a specialist with no other options, arrange this absence in advance.
9. "Family or relatives visiting." Visit and explain your commitment to the total organization. Bring them to your practice or performance to let them watch!
10. "I'm grounded by my parents." Have them contact the band director for discipline assistance; there is much work to be done around the band room.

## **Tardies – Rehearsals and Performances**

**BE ON TIME: TO BE EARLY = TO BE ON TIME \* TO BE ON TIME = TO BE LATE! \* TO BE LATE =WE WILL SEE YOU WHEN WE GET BACK**

- Students are expected to be on time to all activities. “On Time” means ready to begin with all necessary items. Not rushing to your chair or running to the practice field at the rehearsal start time.
- Any student who is late will receive a detention unless excused by the director.
- Any student who is consistently late, more than three times, may be placed on alternate status in addition to possible school disciplinary action (referral).

## **Band Camp**

Attendance at Band Camp is required for all members. During camp we learn all of the necessary marching and play fundamentals to be able to perform our marching show. Band Camp is not something that can be made up or be excused from to be a fully participating member of our band program. Students who miss all or any part of band camp for any reason will be placed on Alternate Status.

## **Alternate Status**

Our success as an organization is dependent on our attendance. Even one person that is missing from a rehearsal or performance affects all other members. Each member is relied upon heavily to maintain their responsibilities in the drill – we cannot improve the show or make changes when we have “holes” in our drill at rehearsals. “Holes” at performances drastically affect the confidence of the performing members around that missing person, which in turn affects the confidence of the entire ensemble. We also lose important musical elements from missing members – the performance simply does not sound or look the same without them! Everyone is important!

In an effort to maintain the quality of the CCHS Marching Band we make use of an alternate program when and where necessary. Alternates are students that are members of the CCHS Marching Band, but they do not have a designated position in the show for one or more musical selections. Students may be placed on alternate status for a number of reasons: they may have missed part or all of a summer band camp, they may have missed a rehearsal unexcused, they may be chronically tardy to rehearsals or performances, they may be involved in a conflicting sport or club at school, they are unable to demonstrate the musical or marching skills necessary to contribute to the field show, or they may simply have just moved into the area and are a new student at CCHS. It is our goal to get our alternates worked into the show at some point, provided that there have been no disciplinary or attendance issues with the student and that the drill allows for the addition of the student and drill coordinate.

Alternates are required to be at all rehearsals and performances, as most of these students will perform in the field show at some point during the season. Alternates are members of the band, and are therefore responsible for all learned material and will perform in the stands, on the sideline, and in all parades. Each alternate will be assigned a band member to “shadow” or to march next to on the field for all practices in order to learn the marching show. The only way for us to experience the greatest educational return and level of achievement is for every position in the drill to be occupied at

all rehearsals and performances.

### **Lifting of Alternate Status**

If positions in the field show are available and the written drill allows for addition of marchers, students may be placed in all or part of the field show upon director approval based on the following criteria:

1. The student has maintained a good attendance record for all rehearsals and performances with 0 unexcused absences.
2. The student shows adequate knowledge of the marching and playing required to be a full performer of the field show determined by a marching and playing test.

## **Curriculum**

### **Philosophy**

*“Music is the movement of sound to reach the soul for the education of its virtue.”- Plato*

*“The study of music contributes in important ways to the quality of every student's life. Every musical work is a product of its time and place, although some works transcend their original settings and continue to appeal to humans through their timeless and universal attraction. Through singing, playing instruments, and composing, students can express themselves creatively, while a knowledge of notation and performance traditions enables them to learn new music independently throughout their lives. Skills in analysis, evaluation, and synthesis are important because they enable students to recognize and pursue excellence in their musical experiences and to understand and enrich their environment. Because music is an integral part of human history, the ability to listen with understanding is essential if students are to gain a broad cultural and historical perspective. The adult life of every student is enriched by the skills, knowledge, and habits acquired in the study of music.” — from the National Standards for Music Education*

The band program at Charlton County High School believes in a steadfast pursuit of excellence in the study of music. We aim to instill an aesthetic appreciation for the best in music within each member of our learning community. Our mission is to share the joy of the musical experience with all through a comprehensive academic study of music and the quality driven performance of music literature.

### **Musical Concepts**

Students and teachers will be in constant pursuit of the following musical concepts in their study of music in band, small ensemble, and solo preparation:

- Ensemble Skills-performs with high quality balance, blend, intonation, and tone.
- Music Literacy-proficient at reading pitches, rhythms, dynamics, and other expressive markings.
- Music Styles-understands and exhibits a wide variety through performance.
- Composition-creates and notates music.
- Music History-understands periods and significance to performance literature.

- Analysis-evaluates and critiques music for aesthetic value and performance quality.
- Artistic Performance-a synthesis of the academic and technical study of music with purposeful artistic phrasing.

### **Non Musical Goals**

- Students and teachers will be aware of and attempt to attain the following nonmusical goals:
- Social-to foster the development of lifelong friendships through positive social experiences in band.
- Service-to operate as ambassadors of CCHS to the community at large to promote positive relations and image of our learning community.
- Citizenship-to develop the individual leadership abilities of all band students to better prepare them to become citizens in a democratic society.

## **Grading Policy**

### **General**

The vast majority of student work takes place during rehearsals with all efforts culminating in performance. Students are actively engaged in learning activities throughout every rehearsal and their participation counts as their academic grade. Their attendance and contribution to the rehearsals and performances are paramount to their learning experience.

50%Class/Rehearsal Preparation-Pencil, Music Folder, Sheet Music, & Working Inst/Equip. Daily

- Students who fail to prepare for class are unable to rehearse and learn within our performance based art. If it is at the repair shop, ask for a loner from the business, CCHS, or a friend who plays the same instrument (take the mouthpiece out before you send it in to be repaired).
- Rehearsal is where we learn all of the skills, techniques, music, and marching required to put together a work worthy of public performance. All learning in this setting is group learning. We learn by watching, listening, modeling, assessing, critiquing, and supporting each other. Every person is linked to every other's learning, thus making their presence absolutely necessary.
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50% Performance Participation-Concerts, Games, & Parades (required attendance)

- A performance is the most important event we have. It is the culmination of all of the hard work we do in class, during outside of school rehearsals, and is what we are preparing for. It is the showcase of our student's amazing talents. It is also a learning experience that cannot be duplicated in any other way as we are a performance art. As with any sports team, a band has many players, each and every player has a part to play in the performance that cannot be replaced or made up. Every person is counting on the next; this is an aspect of the band that makes it so great (working together)! We encourage you to make each and every performance a family event.

\*\*\*Any unexcused absence from a performance or rehearsal will result in losing all possible points for that assignment in addition to band program disciplinary actions.\*\*\*

## **Discipline Policy**

Music learning requires 100% attention at all times. The great enjoyment and extraordinary benefits music performance offers can only be achieved through goal oriented & dedicated hard work. The concept of "Team Work" in a band is very similar to that of great athletes in their constant individual focus on their goal while having to be a "team player" to actually get there. We cannot afford to be distracted from making music because of inappropriate behavior choices. Every player is important and can affect the group as a whole in a positive or negative way. Our classroom rules are based upon respect for each other, learning, and the facilities. Students who have chosen to commit themselves to participation in a high school band program usually understand the self-discipline required and are able to consistently maintain it. However, we are an educational institution and require such a policy in the event a behavioral choice requires further learning on a student's part.

### **Class Rules**

- Respect the podium.
- Keep your hands and feet to yourself.
  - No horse play and no touching of others instruments/belongings.
- Eat or drink elsewhere.
  - Not in the band room. Water is OK.
- Remain in your seat unless you receive permission to get up.
  - Restroom etc.

### **Consequences**

1. Detention with parent contact.
2. Repeated misconduct=discipline referral to administration.

Simply do the right thing. If you are not sure what that is, ask and you will receive a free lecture. Further "do not's" and basic procedures will be covered in the rehearsal procedures and trip procedures of this handbook.

\*\*\*All rules outlined in the CCHS Code of Conduct always apply and will be subject to school discipline procedures. Students found to be in violation of the Student Behavior Contract may also be removed from all outside of class/school day band activities including performances and trips for a length of time determined by the band director according to the terms of the contract.\*\*\*

Great Bands=Focused Students=Musical Performances=Better Academic Scores=  
Life Long Friendships=A Sense of Community=Aesthetic Awareness=A Strong Work Ethic  
=Life Long Enjoyment=Tremendous Fun

## **Rehearsal & Performance Procedures**

### **Wind Symphony Classes**

#### **Daily Classes**

All Charlton County High School policies and procedures apply to all band classes, rehearsals, trips, and performances

All band students are to be set up ready to rehearse with all materials two minutes after the final bell.

Music folder, binder during marching season, with all copies and originals is required every day.

Follow the directions on the board for procedures and/or objectives for the day.

#### **All Outside of the School Day Rehearsals or Performances**

Students may not arrive earlier than 30 minutes before the published required/allowed arrival time of any event/trip unless directly supervised by a school district staff member doing so with the permission of the band director.

Students must be picked up within 30 minutes of the conclusion of an event.

#### **Concert Performances**

Call time for all band students is ½ hour before the start of the concert regardless of what ensemble is performing first. The band that performs later in the program must sit in the reserved section of the audience for that band at the call time.

The concert uniform must be worn at all times before, during, and after the concert until you change into your street clothes in a changing room.

## **Marching Band**

### **Rehearsals**

- Mondays (rotating sectionals) 3:30 -5:00
- Tuesdays and Thursdays from 3:30-6:00pm
- Attendance will be taken via concert arcs/basics block at the start of rehearsal.
- All Members are required to wear proper marching shoes and clothing
- Required materials for full credit at all rehearsals: labeled personal red water bottle, music in binder with sheet protectors, flip folder, drill in coordinate sheets in sheet protectors, pencil, and working instrument or guard equipment.

## Performances

- Football Games
- Parents will need to provide transportation to and from all home football games.
- Required materials for full credit at all game performances: labeled personal red water jug, flip folder, uniform with all required parts in presentable condition, and working instrument or guard equipment.
- All Students are required to transport their own instrument and equipment to and from the band room for all performances. Battery percussion, front ensemble, and Sousaphones will be required to load and unload their instrument and stadium hardware on the truck/trailer at CCHS.
- Attendance will be taken one hour before kickoff at the track behind the stadium. Games begin at 7:30pm; inspection & attendance will begin promptly at 6:00pm. Please do not arrive earlier than 5:45 as afterschool is still in session. Students should arrive by 5:45pm at the latest to have enough time to unload equipment
- Following inspection we will carry all materials to the stands via single file line with those seated at the top leading, remain standing and await instruction from the Drum Majors.
- We will always lead down the stands in a single file line to form the warm-up arcs before our pregame and halftime performances, woodwinds right and brass/perc left.
- All Students must stand and perform during all stands tunes. The drum major will give you the signal (nonverbal) to sit or stand.
- Play only when the band is playing together as a unit.
- Appropriate cheering and standing is acceptable when the game becomes exciting or when the band is participating as a unit in cheers etc.
- Only current band students are allowed in our section of the stands.
- Remain in full uniform at all times unless you are in the changing room or otherwise instructed by the band director.
- Food and drink are not allowed in the band stands area with exception of your water bottle. If you soil your uniform you will be held responsible for its cleaning costs or its replacement in amounts upwards of \$500, make wise choices when eating or wear a bib.
- All Band Students are required to remain in the band section throughout the game and must be accompanied by another student and a chaperone if an emergency bathroom situation is presented. Students may leave the stands after dismissal during the 3<sup>rd</sup> quarter. Do not leave your instrument unattended or where it can be damaged. Be sure to be back by 1:00 minute on the clock or sooner and be ready to perform, tardy students will be subject to detentions, alternate status, and loss of future 3<sup>rd</sup> quarter break at a future game.
- Following the game, a director will dismiss you. Uniforms will be taken by the Boosters, instruments must be loaded on the trailer, and unloaded back at the school. Please make sure your ride has picked you up no later than 30 minutes after the game ends.

## Parades

- Attendance will be taken ½ hour before the parade step off via inspection block at parade location.
- Required materials for full credit at all game performances: flip folder (if needed), uniform with all required parts in presentable condition, and working instrument or guard equipment.

## **Uniform Information**

### **General**

Students and parents are responsible for replacement or repair of the school owned uniform, whole or parts, if it/they should be damaged or lost. Students should avoid kneeling, sitting on, and brushing up against surfaces that will damage the uniform.

Students are required to hang their individual uniform up following all performances on the correct rack while following the quartermaster's instructions for hanging up each part of the uniform.

Students will be required to purchase uniform parts or custom uniforms that are considered personal items that cannot be used again by other students. The items may include but are not limited to: gloves, socks, custom guard uniforms (entire), marching shoes, dress shoes, show shirt, etc. These items must be purchased through the band program (with the exception of socks) to ensure that models and styles match. An order form will be available online once prices for this season are determined.

### **Marching Uniforms**

- All students must wear black athletic shorts and their show shirt to the performance and wear it under their uniform enabling them to change in a designated area with all other band members.
- No pins can be used on the uniforms.
- No hats are allowed unless provided by the band program for all members.
- Gloves and socks should be free from holes and must be the same color as a new pair.
- Shoes must be polished and appear in like new condition.

### **Inspections**

- It is required of all band members to keep their uniforms and equipment in tip-top shape at all times. All members of the band will be inspected before each performance. The leadership officers will be inspected by the director and in turn will inspect their sections. The following is a list of what is expected at inspections. Any infraction will result in the loss of 3rd quarter break and/or suspension from the performance.

### **Personal Appearance**

1. No hair should touch the collar at any time, including time in the stands. Those members with long hair must put it in a pony-tail and put it up inside the band hat (Only black scrunchies or hair ties)
2. Members do not wear make-up (with the exception of auxiliary units).
3. Members must wear clear nail polish only.
4. There should be no visible jewelry: rings, necklaces, watches, ear rings, and facial piercings.



### **Physical Bearing**

1. Feet should be together
2. Chin up, shoulders down, hips back, elbows out.
3. Eyes do not move to the left or right but remain forward at attention.
4. No movement or talking at attention.
5. Instruments are to be held properly in designated manner.

### **Uniform**

1. Should be worn in the proper manner.
2. Pant length should touch the top of the shoe without folding.
3. With the hat on, no hair should touch the forehead – bangs must go up inside the hat.
4. Shoes must be cleaned before each performance (shoe laces included) with your name printed inside each shoe.
5. Black LONG socks must be clean, and have no extra designs on them. Solid black only!
6. Gloves should be black and clean. The tips of fingers should be cut out for woodwinds.
7. The show shirt and black athletic shorts must be worn under the uniform.

### **Instruments**

1. Cleaned on the inside and outside. Brass instruments and percussion must be polished.
2. Mouthpieces must be cleaned and undented.
3. Reed players need one extra reed at performances in a reed case or protector.
4. Brass slides must move easily.
5. Saxophone players must have solid black neck straps.
6. Clarinets need to clean tone holes with a Q-tip.
7. Brass valves must be well oiled.
8. Brass spit valve corks must be in good condition.
9. All percussion instruments must be cleaned. Sticks must be uniform if they are taped.
10. All auxiliary equipment should be clean and properly taped. Auxiliary members should have all accessory items with them.

### **Music**

1. All members must have their flip folders with all stands and show music and a lyre (even if the student's music is memorized).
2. Flip folders should be clearly labeled with the student's name/assigned number.

### **Water**

1. You must bring a 1.5 liter or large red thermos of water to every game! This is required!

## **Student Officers and Duties**

Student officers are selected on the basis of the following criteria: leadership, setting a positive example, dependability, punctuality, musical achievement, conduct record, points record, etc... The officers assist the Director in the duty areas designated below:

NOTE: Officers must set the example and exemplify the highest standards!

- Exhibit PRIDE.
- Maintain a positive, responsible attitude instilling pride, morale, and a desire to excel in all band members.
- Fulfill all stated band member expectations.
- Arrive at least 20 minutes early to all performances.
- Attend the scheduled officer meetings.
- Be dismissed last from activities.
- Maintain academic eligibility.
- Be consistently punctual.
- Avoid school disciplinary action.
- Study privately, if possible.

### **Drum Major**

- Considered a top officer
- Supervise and assist other officers.
- Assist Director with rehearsals as needed.
- Conduct rehearsals when needed.
- Conduct all marching performances.
- Ensure that the field is correctly marked/dotted.
- Monitor band room & instrument storage.
- Assume all officer duties.
- Attend Drum Major Camp(s)

### **Colonel**

- Considered a top officer
- Oversee and maintain functions of band officers.
- Supervise and assist other officers.
- Take roll at each rehearsal and performance.
- Assist Director with record-keeping, absences, tardies, inspections and points.
- Supervise sectionals.
- Monitor band room & instrument storage.
- Assume all officer duties.
- Serve as liaison between the director, officers, and band members.

### **Section Captain**

- Be the role model in your section (playing, marching, attitude, etc.).
- Assist Colonel in taking roll at each rehearsal and performance.
- Constantly monitor your section for following the rules of rehearsal (proper warm-up, posture, no talking, no gum, knowing music, etc...)
- Check prepared music assignments/memorization and report to the Director.
- Conduct inspection before performance and report infractions to designated Colonel/Drum Major.
- Arrange and conduct sectionals, both playing and marching, in a mature and responsible manner.
- Get your section to set quickly and be motivated.
- Check instruments and equipment in/out in conjunction with the Equipment Captain.
- Regularly conduct instrument accessory inspection (acceptable mouthpiece, at least 3 working reeds, pencil in folder, proper music, etc.)
- Ensure that uniforms are properly returned after each performance.

### **Equipment Captain**

- Coordinate with Director and Section Leaders for check-out of instruments & equipment.
- Maintain instrument and equipment condition and inventory.
- Ensure that necessary equipment is transported to and from rehearsals and performances.
- Organize and supervise Lieutenants.
- Coordinate and supervise all loading crew assignments and activities (trailer and buses).
- Carry out assigned duties as assigned by Director and/or Equipment Captain(s).
- Be responsible for equipment at practice and rehearsal.
- Load/unload equipment for trips as assigned.
- Maintain organization of chairs and stands in the band room.
- Maintain organization and condition of instrument room and storage areas.
- Carry to field (and set up) podium, field markers, drill set markers, etc.
- In the event of absences, make sure the job is covered.
- Assign and keep records of instrument cubbies.
- Assist Director with maintenance of storage areas, school instruments, equipment, etc.

### **Administrative Captain**

- Responsible for the issuance, collection, copying, and inventory of all forms, music and music materials of the band.
- Check regularly with Director for clerical or library work to be done.
- Confiscate any music or folders left out of place and submit the name of student to Colonel(s)

The administrative captain should coordinate with the other officers to maintain a positive

presence for the band on social media. The captain should send regular reminders to the other students as deemed necessary by the officers and staff.

### **Librarian**

The librarian is responsible for the distribution and collection of the music used in performance and practice. The librarian is responsible for maintaining an organized and efficient system where students can access original copies of the literature. The librarian is responsible for maintaining the library of scores as well as parts.

- The band librarian should work with the officer to maintain an organized and efficient collection of marching band and symphonic performance and instructional materials.
- Work with the section leaders to provide all members with appropriate copies of warm-up and instructional materials, performance pieces (including the most recent editions), stand tunes, trip literature, parade music, etc...
- Work with the section leaders to effectively maintain flip-folders in good working order.
- Work with the section leaders to insure that the flip-folders are taken to every game, and returned in good condition.

### **Visual Captain(s)**

- Demonstrate the highest levels of visual achievement in the band.
- Work with the staff to plan rehearsal objectives each week.
- Assist in plotting drill
- Work with drum majors to assist struggling performers with their visual technique outside of regular rehearsal time.
- Coordinate and assist section leaders with instructional review.
- Verify that all performers have their drill books at every rehearsal.

## Miscellaneous Information

### School Owned Instruments and Equipment:

Charlton County High School provides instruments and equipment to those sections of the band which use unusual or unreasonably expensive items (e.g. sousaphones, marching baritones, mellophones, flags, equipment). Students in these sections will be assigned an instrument or equipment at the beginning of the season. These students are responsible for the care and maintenance of this equipment while in their possession. All instruments and equipment should be returned at the end of the season in a condition equal to or better than when it was issued. The students will be held accountable for any repair or replacement costs due to their negligence. It should be noted that Charlton County High School does not supply reeds, valve oil or cork grease.

### Music

Band members will be provided with all music needed throughout the course of the marching season. The band members are expected to keep up with this music by storing it properly. It is helpful to purchase either a flip folder or ring binder where music will be protected from the elements. Memorization of the Football Stands music will make the event more enjoyable and is encouraged. If a student loses a piece of music, he or she will be charged a nominal fee for its replacement. At the end of the season each student will be asked to turn in all music.

## Band Awards

Awards are presented at the annual band awards ceremony for participation and outstanding contribution in all band activities. No student who fails to meet his/her "Core Band Fee" will be eligible for awards.

- **Letterman Jackets** - Each student will be eligible for a letterman jacket upon completion of his/her second full year of satisfactory participation in the band program as determined by the Director. Students must also have met all attendance requirements for rehearsals and performances with no excessive absences or tardiness. The Band Boosters will assist with students acquiring jackets through a reputable company but will not purchase jackets for individuals.
- **Service Bars** - Each student will receive a bar for each year of satisfactory participation
- **Senior Plaque** - presented to members who have fully completed all 8 semesters of band class.
- **John Philip Sousa Award** - This is a national award which is presented to the most outstanding senior band student.

- **Patrick Gilmore Award** – Presented to the most outstanding junior band student.
- **Louis Armstrong Jazz Award** - This is a national award which is presented to the most outstanding jazz student.
- **Leadership Award** - presented to the most outstanding sophomore band student.
- **Director’s Award**- presented to the most outstanding freshman band student.
- **Rookie of the Year**- presented to the most outstanding first year marcher.
- **Most Outstanding Awards** - presented to the most outstanding student in each of the following categories: brass, woodwind, percussion, marching, color guard, and majorette.
- **Most Improved Awards** - presented to the members in Symphonic Band, Jazz Band, and 8<sup>th</sup> Grade Band who have made the most improvement throughout the year.
- **PRIDE Award** - presented for service above and beyond the call of duty.

## Charlton County Band Booster Organization

### Core Marching Band Fees

***Core fees are mandatory and apply to all Marching Band members!***

- Core fees do not include travel costs associated with the special competitions or events.
- The first payment of \$75 is non-refundable.
- Payments may be made by **cash, check (payable to CCBB), credit card/Square (2.6% plus \$.10 convenience fee for credit payments), and Venmo. Send Venmo payments to @CharltonBand-Boosters.**
- No multi-student discounts for Core Band Fees
- It is the responsibility of each participant to faithfully fulfill their financial obligations and responsibilities to the band program. The program is almost entirely funded by the participating members, through fees and fundraising. Every attempt is made by the band faculty and booster leadership to minimize the program cost while providing a quality band program to all.
- The Charlton Band Boosters is a parent and alumni sponsored organization. Operating reserves are not maintained to cover the failure of members to fulfill their obligations. Shortfall in collections and failure to fulfill financial obligations result in the reduction of current and future student services ... and ultimately result in higher future fees or the termination of important program activities.
- The CCBB realizes that events occur which were not anticipated at the time of incurring band financial obligations and may prevent timely compliance. These should be communicated immediately with the faculty, booster coordinator or a member of the finance committee. Every attempt will be made to work out a solution agreeable with all parties.
- All payments of band obligations should be given to the Booster Coordinator, Financial Coordinator, Mr. Hersey, Mr. Sloan, paid via our PayPal link on our

website or mailed to the CCBB address below. Indicate on your check/form which student and for what charge the payment is for to ensure accurate posting to your account.

Send payments and make checks payable to:  
Charlton County Band Boosters  
P.O. Box 983  
Folkston, GA 31537

- There will be a charge of \$25 applied to any check returned due to insufficient funds. Any member incurring two returned checks will be placed on a cash, certified check, or money order basis for the remainder of their participation in the band program.

### **Financial Hardships**

While there are no scholarship funds available for band fees, other payment arrangements may be made on a case-by-case basis by contacting the CCBB Coordinator. All discussions and resulting arrangements will remain confidential.

### **Scholarships**

Two scholarships are awarded in the spring. They are presented at the high school award ceremony.

#### ***Sandy Boyd Memorial Scholarship and John Dickson Memorial Scholarship: (Seniors)***

- These scholarships are in memory of Sandy Boyd, a former band member, and John Dickson, a former band director. There is a \$1,000 scholarship awarded to one senior and two \$500 scholarships to the runner-ups.
- These scholarships are by application and are in essay format. Essays are submitted anonymously and voted on by the CCBB standing committee chairs. If a committee member has a senior child submitting an essay, the member may not participate in the selection of the scholarship winners. Number of scholarships are subject to change depending on band booster financial capabilities.

### **Fundraisers for 2022-2023**

Fundraising is a very important part of the band program. Each year all fundraisers are reviewed and set during the summer booster meeting. This year the committee set the following fundraisers for the 2022-2023 school year: Calendars, Coke-a-Cola drinks sale, donuts, clothing

and apparel sale, donation tickets sale, 50/50 raffle, and Pops in the Park, “Donate/Sponsor a Day”, all passive fundraiser which include ShopwithScripts, AmazonSmile, Kroger, and Publix partners.

Students may earn money toward their Core Band Fees by participating in the fundraisers. **This year all students are being asked to sell at least 5 items in every fundraiser event. In the event, the student does not sell five items, they will need to see the Booster Coordinator or the Financial Committee Coordinator for more information on how to make up the shortfall of participation.**

For every calendar a student sells, he or she will earn \$2 toward their account. During the first Coke-a-Cola drink sale, students have the opportunity to earn \$2 toward their account for every case of drinks sold. All other profits will go to the general fund.

## **Key Leadership Committees**

The Charlton County Band Boosters consists of **parents** of current students in the Charlton Band program, **alumni** students and parents, and **community** supporters. Per the CCBB by-laws, everyone who has a student in the program is automatically a member. Membership in the **CCBB provides an excellent opportunity for you to support and connect with your student throughout his or her high school career.**

### **Booster Coordinator Committee**

The Coordinators Committee is voted in by the general membership each spring. Coordinators start on June 1<sup>st</sup> and continue through the following May 31<sup>st</sup>. Booster Coordinators Committee consists of the Booster Coordinator and the Standing Committee Chairs. This body meets as needed to discuss planning and logistics of upcoming events, research and organize fundraising activities, and generally discuss how best to support the band. Each committee member has one vote when changes need approval. This group of Committee Coordinators will also select one person as the Booster Coordinator each year.

### **Coordinators**

Volunteers select one or more committees to participate in for the school year. After the committees have formed a chair is selected by the committee to organize the group and all its activities. In addition, this person will be a liaison between the committee and the Booster Coordinator Committee.

### **Charlton Band Booster Committees (select one or more per school year)**

- Chaperone Committee
- Logistics and Equipment Committee (aka...the Roadies!)
- Concession Committee
- Uniform Committee



- Ways and Means (Fundraising) Committee
- Finance Committee
- Digital and Social Media Committee
- Special Events
- Scholarship Committee
- Travel Committee
- Volunteer Committee
- Alumni Committee

The two main responsibilities of the CCBB are **Activity Support & Fundraising**. What follows is a list of activity support and fundraising committees. These are wholly run by parents ... just like you! Read each description and see what interests you. You will not be held to any one area. If you try it and it doesn't fit, then try another way to participate. Our program will only succeed with your continued support!

The chairs of each committee will help you get started and walk you through what is involved. Everyone starts off not knowing how things work!

### **Chaperone Committee**

- The Chaperone Committee requires the largest number of parent volunteers. Responsible for the safety and wellbeing of the students, they are present at all band events outside of school hours requiring adult supervision including practices, away games, contests, away performances, etc. Chaperones ensure that everyone is accounted for when traveling, that water is available when needed, and that first-aid is administered if necessary.
- Since this is such a time-consuming activity, having a large chaperone pool ensures that a small group does not have to attend every event or shift. Shifts can be 3-5 hours at a practice, traveling with the band for a full evening to a football game, or for several days at an away contest.
- It's important to have **both men and women** chaperones, especially at overnight events. A short training orientation is offered to those interested in being a chaperone. Completion of this training is required prior to performing any chaperone duties. Please consider joining this group, especially if you have First Aid and/or CPR certifications.

### **Logistics and Equipment Committee**

- The equipment crew (aka the "Roadies") ensures that all band equipment is at the right place at the right time. In addition to moving equipment, the Roadies build props and repair equipment used by the band. This will be an industrious group that may always have a project going that can use an extra hand.
- Roadies will pull trailers, load and unload instruments off the trailer and any follow vehicles, move the drum major's podium, electrical equipment, and props to the field, and maintain motorized equipment. The number of Roadies in this group should be large enough so that everyone does not have to attend every event or shift. All are welcome!

### **Concession Committee**

- This committee helps in the concession stand during home games. Helping may include taking food orders, prepping food, serving band members food during half time, and cleaning up after the game is over.
- This committee also provides meals and refreshments during the band's activities and events. This may include any food and beverages served for special events such as parades, competitions, parties, etc...
- MANY volunteers are needed for this committee. However, there should be a sufficient number of members so no one person has to take multiple shifts. Volunteers will be needed for home and away football games.

### **Uniform Committee**

- The uniform committee has the responsibility of ensuring each band member has the correct uniform and sees to their general maintenance throughout the season. This committee facilitates the cleaning of the uniforms and the ordering of uniform parts and accessories. Committee members will oversee uniforms being taken and picked up from the cleaners within an appropriate amount of time.
- During the marching season, the uniform committee is on hand for last-minute emergencies. This group ensures that, when in uniform, the Charlton County High School Band mirrors the excellence that the band displays as they play and march.
- This committee will have enough members to process students at a few key times during the year: uniform fitting, cleaning, etc. The responsibilities are not difficult, but the more assistance there is, the quicker certain activities can be performed.

### **Ways and Means Committee**

- Fundraising is at the heart of the CCBB. To perform and travel at the level that the band does incurs significant expenses. This cannot be supported only by families of band students. Fundraisers are organized to lower student fees and meet the significant operational costs. The students' participation in fundraisers is limited, but not excluded. This committee oversees current fundraising events (those mentioned below) as well as looking for new ways to raise funds, all with the end goal of meeting the annual budget. We really like to describe them as Fundraising Advisory.
- Fundraiser Annual Events include calendar sales, Coke-a-Cola drink sales (fall and spring), donation ticket sales, donut sales, and any other CCBB sponsored event.

### **Finance Committee**

- This committee will consist of the band treasure and two or three others who will volunteer to help collect funds from band members and parents. In addition, they should be willing to help with any monies collected at the concession stand and be

prepared to count and deposit money as quickly and efficiently as possible.

### **Digital and Social Media Committee**

- This committee is charged with anything related to digital media and includes videography, photography, website design and maintenance, and our social media footprint.

### **Videography and Photography**

- These people are responsible for creating and maintaining a visual history of the band. This includes photography and video for our directors' use and for our YouTube Channel, CCHS Band and audio to record performances for directors and families to listen to as they please.

### **Webmaster**

- Maintains and updates our internet presence at [www.charltonbands.org](http://www.charltonbands.org) Relevant information, links, forms, and pictures are uploaded as well as overseeing any payments for trips, spirit wear, etc. They may also enhance the website with new applications as technology/programming becomes available.

### **Social Media**

- The band maintains a Facebook page and a Remind account. People may be asked to contribute to any of the social media sites.

### **Volunteer Committee**

- This committee was established to assist the other committee with volunteer support. They will maintain the Volunteer Sign-Up List, create online volunteer registration, and inform volunteers when and where to get information. Although not specifically charged with looking for new volunteers, they may assist the various committees with that effort using the volunteer database.

### **Alumni Committee**

- These members work as a liaison between present band activities and past students and boosters. They coordinate and maintain communication with alumni and organize alumni support when necessary. Many alumni like to return and volunteer or donate to the band, which is hugely valuable and serves to strengthen the entire organization.

### **Guard Liaison**

- This person will serve as a link between the Guard Director and CCBB. They assist directors in seeing that the activity needs of the Guard are met. This includes helping with uniforms, flags, and prop development.

# Charlton County Band Booster Uniform Policy

## **Marching Uniform Information**

Your **Core Band Fees** include rental of a portion of the uniform. The rest is purchased and owned by the student.

**It is imperative that each member treat the uniform with the utmost respect and care at all times.** Procedures for doing so are below. Read carefully, as proper care of the uniform will determine its condition for future years.

### **Rental Uniform consists of:**

- **Jacket**
- **Bib Pants** (aka Bibbers. Black with front zipper and adjustable shoulder straps)
- **Shako** (this is the “hat”)

### **Rental Uniform Cleaning**

- **Note: The uniform is to be cleaned by the Uniform Committee only.** Collection dates will be announced and all uniforms will be cleaned collectively to ensure proper care. It is each student's responsibility to turn in his uniform on the specified date. Uniforms should be on a supportive hanger **labeled with the student's names** when turned in for cleaning.

**Marching Band Student will also purchase** (a one-time purchase or as needed if lost or damaged) **purchased through the Uniform Committee** (sold to active band members only) the following:

- Garment Bag
- Marching Shoes
- Banner Uniform T-Shirt
- Black Gloves (except percussion)

### **Purchased by the student**

- Black socks
- Black gym shorts (worn under the uniform)

## Uniform Wear and Care Information

**Uniforms:** are assigned at the beginning of marching season. Uniforms are the property of CCBB and are on loan!

**CLEANING:** Students and parents **are not to clean** the loaned uniform pieces. The Uniform Committee will collect uniforms for cleaning several times during the season. Exact dates and instructions for turning in uniforms will be communicated to all band members. If uniforms are to be collected after a football game, students need to come prepared with a change of clothes.

### Accessories

Any necessary accessories are ordered at the beginning of the season and are the property of the individual student.

### Jacket

Sleeve length is adjusted by snaps located inside the sleeve. The jacket must be hung on a hanger when not in use.

### Banner T-Shirt

This shirt is specifically designed at the beginning of each school year. It is to be worn under the jacket. Students can report to band events with this shirt and black shorts. Wash this item often!

### Shako (Marching Helmet)

The shako should be kept in its box, flat side down, when not being worn, or during transportation. **Be sure the shako is dry before closing the box.** When removing the Shako always lift with both hands on the sides above the ears in order to prevent damage to the brim. **Never hold shako by the brim.** The string in the top of the shako can be used to adjust the position of the shako on the head. The brim should rest the width of two fingers above the bridge of the nose.

The chinstrap should be worn snugly under the chin. There must be no hair hanging from under the shako--boys or girls. The inside of the shako can be wiped out with a cleaning wipe on a weekly basis. The brim can be polished with a soft cloth. When storing the Shako after use, leave the box open for 24 hours. Insert a dryer sheet in the shako before closing the box.

### Bibs

Bibbers are worn with the zipper in the front and so that leg creases hang without a break -no piling on top of shoe. Straps should be adjusted for comfort before pants are hemmed. **ABSOLUTELY NO CUTTING OF FABRIC.** Do not use safety pins, staples, fusible webbing, hemming tape, or duct tape for hems. Parents may do the hemming or have them hemmed professionally. See [Hemming Guidelines](#) below for further information.

### **Gloves (Accessory):**

It's wise to purchase at least two pairs-they are easily lost. Some students cut off the fingertips. Do so with pinking shears to deter fraying. Gloves should be washed after each wearing.

### **Shoes**

Keep shoes clean and polished. When shoe size becomes uncomfortable, contact the uniform committee for a new pair or order at band camp the following year.

### **Jewelry**

No jewelry is to be worn while in uniform. No earrings, watches, rings, necklaces, etc. All colored nail polish must be removed while in concert uniform.

## **Bibber Hemming Guidelines**

### **NOTE: ABSOLUTELY NO CUTTING OF FABRIC!**

- **Straps:** Straps at the shoulders of the bibber should be adjusted for comfort prior to hemming.
- **Hem Length:** Bibbers should be worn so that the pant leg hem length falls to the top of the marching shoe so that there is **NO BREAK**.
- **Proper Hemming:** Bibbers **MUST** be properly hemmed.
- **Do NOT** use a **sewing machine to create a hem.**
- **Do NOT** use safety pins, fusible webbing, hemming tape, or duct tape for hems.
- Do not use the snaps in place of a proper hem.
- Hem should be SEWN using black thread.
- Wear marching shoes to determine proper length.
- You may use a professional alteration store.
- **Ironing:** When ironing the hem crease, use low heat (no steam) and place a cloth between the bibber and the iron.
- **Alterations:**
- **DO NOT ALTER any other part of the bibber.**
- **DO NOT take in or let out the side seams of the bibber.**

### **Concert Season Uniform Information**

#### **Marching Band Students**

Concert season uniform rental is a part of the Marching Band Core Band fees.

#### **Concert-Only Students**

The concert season Core Band fees include the uniform and other expenditures during the season.

**Hemming: Absolutely no cutting of fabric is allowed!**

All concert uniforms may be hemmed by hand or using a machine basting stitch. Alterations may be done to dress hems, and tuxedo pants. Black thread only. DO NOT use safety pins, fusible hemming tape, or duct tape.

**Concert Rental Uniform**

**Males**

- Tuxedo: Jacket & Pants

**Females**

- Dress: Long black dress with black bodice

**\*\* Note: The uniform is to be cleaned by the Uniform Committee only. \*\***

In addition, each student will rent through the Uniform Committee...

**Males**

- White Tuxedo Shirt with Winged Collar
- Bow Tie
- Cummerbund
- Cufflinks with Studs

**Purchased by the student...**

**Males**

- Black socks
- Black shoes

**Females**

- Black Stockings
- Black Dress Shoes: Closed toe, no boots, no heels over three inches, no spike heels

***Proper care of items purchased from the Uniform Committee will ensure they last all 4 years!***

## **Additional Uniforms Rules for Marching and Concert Uniforms**

**Lost Items:** Any lost accessory without a name attached, becomes the property of the Uniform committee. The student will need to purchase a replacement item.

**Loaned Items:** A limited number of uniform items are available for loan from the Uniform Closet prior to scheduled activities and are intended for emergency use only. Borrowed items must be returned at the end of each activity or a replacement fee will be charged to the student's account. The Uniform Committee will launder borrowed items. All uniforms must be returned at the end of the marching season and/or concert season respectively.

### **Charlton County High School Band Concert Season**

**NOTE: ABSOLUTELY NO CUTTING OF FABRIC!**

#### **Females: Concert Dresses**

- Determine the length of the dress by having the student **wear her preferred black shoes** before pinning the hem.
- Dresses **MUST** be properly hemmed. Hem should be **SEWN** using black thread. **DO NOT** use a sewing machine to create a hem.
- **DO NOT** use safety pins, fusible webbing, hemming tape, or duct tape for hems.
- When **ironing** the hem crease, use low heat (no steam) and place a cloth between the dress and the iron.
- **DO NOT ALTER** any other part of the dress.
- **DO NOT** take in or let out the side seams of the dress.

#### **Males: Concert Tuxedo Pants**

- Tuxedo pants should be hemmed with a classic break. Determine the length of the pants by having the student **wear his preferred black dress shoes** before pinning the hem.
- Pants **MUST** be properly hemmed.
- Hem should be **SEWN** using black thread.
- **DO NOT** use a sewing machine to create a hem.
- **DO NOT** use safety pins, fusible webbing, hemming tape, or duct tape for hems.
- When ironing the hem crease, use low heat (no steam) and place a cloth between the pant and the iron.



## Concert Etiquette for Audience Members

- The Charlton County Bands want to present the best, most professional setting during concerts and there are universally accepted do's and don'ts of which audience members should be aware when attending a musical performance. These include the following:
- When you enter the auditorium, you have entered a performance area, even if the performance has not begun. Turn cell phone volume off and do NOT answer phone calls.
- When the **house lights dim**, it's courteous to quickly finish conversations to avoid distracting from the performance starting on stage.
- The bottom line: Public performances, by professional groups, public school music programs, or community ensembles are intended for the enjoyment and appreciation of all in attendance. Be considerate of others. Common courtesy is expected and appreciated by all.
- If someone other than the conductor walks on stage in front of the ensemble, they are making a formal entrance. **You should applaud.** However, if it is a member of the ensemble, it's probably the concertmaster who will indicate to the ensemble members that they should check their final tuning and wait for the conductor to enter.
- **Do not applaud during the middle of a selection**, even if there is a pause during the performance for different movements of a longer work. The end of the performance is usually marked by the conductor lowering his baton.
- On the other hand, if you're listening to a JAZZ BAND and someone "takes a solo," **DO show your approval** of the individual's solo performance when they finish by applauding!
- Whistling, yelling, etc., are expected at athletic events, but are **NOT** appropriate in a concert setting. **Applause is the appropriate response** following a concert performance!
- If you have a **small child** with you in the audience, GREAT! But, if crying or "squirming" becomes a problem, be courteous to the others and quietly move to the foyer with your child. Wait until there is a break in the performance (between selections or groups) to return.
- **Never enter or leave the auditorium when a performance is in progress!** (Except for the "upset child" scenario above.) If you arrive late, or need to leave early, wait until the selection is over.
- If you enjoyed the concert, and you really want the performers and/or conductor(s) to know it, go "back-stage" after the final program selection and tell them!

### By-Laws

For a copy of the current by-laws, either ask a coordinator or download them from our website.